

Informal Joint Performance and Audit Scrutiny Committee



Forest Heath
District Council

Title:	Agenda															
Date:	Thursday 27 September 2018															
Time:	5.00 pm															
Venue:	Conference Chamber West West Suffolk House Western Way Bury St Edmunds															
Full Members:	<p style="text-align: center;">Chairman Louis Busuttil</p> <p style="text-align: center;">Vice Chairman Colin Noble</p> <table style="width: 100%; border: none;"> <tr> <td style="width: 33%;"><u>Conservative</u></td> <td style="width: 33%;">Michael Anderson</td> <td style="width: 33%;">Louis Busuttil</td> </tr> <tr> <td><u>Members (8)</u></td> <td>Chris Barker</td> <td>Simon Cole</td> </tr> <tr> <td></td> <td>John Bloodworth</td> <td>Christine Mason</td> </tr> <tr> <td></td> <td>Rona Burt</td> <td>Colin Noble</td> </tr> <tr> <td><u>UKIP (2)</u></td> <td>Peter Ridgwell</td> <td>Reg Silvester</td> </tr> </table>	<u>Conservative</u>	Michael Anderson	Louis Busuttil	<u>Members (8)</u>	Chris Barker	Simon Cole		John Bloodworth	Christine Mason		Rona Burt	Colin Noble	<u>UKIP (2)</u>	Peter Ridgwell	Reg Silvester
<u>Conservative</u>	Michael Anderson	Louis Busuttil														
<u>Members (8)</u>	Chris Barker	Simon Cole														
	John Bloodworth	Christine Mason														
	Rona Burt	Colin Noble														
<u>UKIP (2)</u>	Peter Ridgwell	Reg Silvester														
Substitutes:	Named substitutes are not appointed															
Interests – Declaration and Restriction on Participation:	Members are reminded of their responsibility to declare any disclosable pecuniary interest not entered in the Authority's register or local non pecuniary interest which they have in any item of business on the agenda (subject to the exception for sensitive information) and to leave the meeting prior to discussion and voting on an item in which they have a disclosable pecuniary interest.															
Quorum:	Three Members															
Committee administrator:	Christine Brain Democratic Services Officer (Scrutiny) Tel: 01638 719729 Email: christine.brain@westsuffolk.gov.uk															

5.00pm	Informal joint discussions with St Edmundsbury Borough Council's Performance and Audit Scrutiny Committee on the four items listed under Items 5 to 8 inclusive, to be held in Conference Chamber West.
5.15pm	The formal meeting of the Performance and Audit Scrutiny Committee will commence immediately following the conclusion of the informal joint discussions in Conference Chamber West.

All Members of St Edmundsbury Borough Council's Performance and Audit Scrutiny Committee will be in attendance to enable informal joint discussions on the reports listed in Items 5 to 8 to take place between the two authorities:

COUNCILLORS

Conservative Members (9)	Sarah Broughton Clive Pollington Andrew Smith	Beccy Hopfensperger Karen Richardson Peter Thompson	Jane Midwood David Roach Patricia Warby
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UKIP Member (1) Barry Robbins

SUBSTITUTES

Conservative Members (3)	Mary Evans	Elaine McManus	Vacancy
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Public Information

Venue:	West Suffolk House Western Way Bury St Edmunds Suffolk IP33 3YU	Tel: 01284 763233 Email: democratic.services@westsuffolk.gov.uk Web: www.westsuffolk.gov.uk
Access to agenda and reports before the meeting:	Copies of the agenda and reports are open for public inspection at the above address at least five clear days before the meeting. They are also available to view on our website.	
Attendance at meetings:	The Borough Council actively welcomes members of the public and the press to attend its meetings and holds as many of its meetings as possible in public.	
Public speaking:	<p>Members of the public who live or work in the Borough are invited to put one question or statement of not more than three minutes duration relating to items to be discussed in Part 1 of the agenda only. If a question is asked and answered within three minutes, the person who asked the question may ask a supplementary question that arises from the reply.</p> <p>A person who wishes to speak must register at least 15 minutes before the time the meeting is scheduled to start.</p> <p>There is an overall time limit of 15 minutes for public speaking, which may be extended at the Chairman's discretion.</p>	
Disabled access:	West Suffolk House has facilities for people with mobility impairments including a lift and wheelchair accessible WCs. However, in the event of an emergency use of the lifts is restricted for health and safety reasons. Visitor parking is at the car park at the front of the building and there are a number of accessible spaces.	
Induction loop:	An Induction loop is available for meetings held in the Conference Chamber.	
Recording of meetings:	<p>The Council may record this meeting and permits members of the public and media to record or broadcast it as well (when the media and public are not lawfully excluded).</p> <p>Any member of the public who attends a meeting and objects to being filmed should advise the Committee Administrator who will instruct that they are not included in the filming.</p>	
Personal Information	<p>Any personal information processed by Forest Heath District Council or St Edmundsbury Borough Council arising from a request to speak at a public meeting under the Localism Act 2011, will be protected in accordance with the Data Protection Act 2018. For more information on how we do this and your rights in regards to your personal information and how to access it, visit our website: https://www.westsuffolk.gov.uk/Council/Data_and_information/howweuseinformation.cfm or call Customer Services: 01284 763233 and ask to speak to the Data Protection Officer.</p>	

Agenda

Procedural Matters

Part 1(A) - Public

- 1. Substitutes**
- 2. Apologies for Absence**
- 3. Minutes** **1 - 16**

To confirm the minutes of the meetings held on 25 July 2018 (copies attached).
- 4. Public Participation**

Members of the public who live or work in Forest Heath are invited to put one question/statement of not more than 3 minutes duration relating to items to be discussed in Part 1 of the agenda only. If a question is asked and answered within 3 minutes, the person who asked the question may ask a supplementary question that arises from the reply.

A person who wishes to speak must register at least 15 minutes before the time the meeting is scheduled to start. There is an overall limit of 15 minutes for public speaking, which may be extended at the Chairman's discretion.

(Following the informal discussions held with St Edmundsbury Borough Council's Performance and Audit Scrutiny Committee on Items 5 to 8 below, Members are reminded that no further debate shall take place. However, Members are requested to either formally note/resolve/recommend Items 5 to 8 below).
- 5. Ernst and Young - Presentation of Annual Audit Letter 2017-2018** **17 - 72**

Report No: **PAS/FH/18/029**
(For reference purposes, St Edmundsbury Borough Council's Report Number is PAS/SE/18/026)
- 6. Annual Corporate Environmental Performance 2017-2018** **73 - 92**

Report No: **PAS/FH/18/030**
(For reference purposes, St Edmundsbury Borough Council's Report Number is PAS/SE/18/027)
- 7. Work Programme Update** **93 - 94**

Report No: **PAS/FH/18/031**
(For reference purposes, St Edmundsbury Borough Council's Report Number is PAS/SE/18/028)

(The following report is to be considered as part of the function delegated to the Performance and Audit Scrutiny Committee relating to the new West Suffolk Council).

- 8. Approach to Delivering a Sustainable West Suffolk Budget 2019-2020 and Medium Term Plan** **95 - 100**
- Report No: **PAS/FH/18/032**
(For reference purposes, St Edmundsbury Borough Council's Report Number is PAS/SE/18/029)

Part 1(B) – Public

- 9. Decision Relating to Complaint to Local Government Ombudsman Report** **101 - 112**
- Report No: **PAS/FH/18/033**

Part 2 – Exempt

NONE